



COAL INDIA LIMITED

A Maharatna Company
(A Govt. of India Enterprise)

Inviting Applications for Empanelment of Advocates and Law Firms

Applications are invited for empanelment of Advocates and Law Firms to represent Coal India Limited and its officers/officials before Supreme Court of India, High Court of Delhi, High Court of Calcutta, other Courts and Tribunals within the jurisdiction of Delhi and Calcutta. Advocates/Law Firms so empanelled would also be responsible for providing Coal India Limited with legal advice and legal opinion as and when requested for.

Advocates/Law Firms which are already empanelled in Coal India Limited for Supreme Court of India, High Court of Delhi or High Court of Calcutta or advocates who have already sent the application for empanelment in Coal India Limited must send the applications again as per the instant advertisement.

1. Qualification and Eligibility Criteria

- 1.1. Applicant must be an Advocate enrolled under a Bar Council as per Advocates Act, 1961. In case of a Law Firm, it must apply through an Advocate enrolled under a Bar Council as per Advocates Act, 1961.
- 1.2. Applicant should be familiar with various branches of law especially those concerning Mining Laws including Coal Mines, Land Acquisition law, Competition Law, Constitutional Law, Company Law, Forest and Environmental Law, Service Law, Labour Law, Law of Contract, Commercial Law, Property Laws and Taxation etc. However, the domain of knowledge and expertise need not be restricted to the aforesaid only. Applicant must be well conversant with the rules of practice in Supreme Court, Various High Courts, especially High Court of Delhi, High Court of Calcutta and Courts Subordinate thereto, and those of Tribunals and other Legal Fora.
- 1.3. In addition to above, Applicant is required to have a minimum professional/court practice experience as under:

Sl. No.	Forum of Empanelment	Minimum Practice Required in the Forum*
1.	Supreme Court of India	10 Years of Practice in Supreme Court
2.	High Court of Delhi	05 Years of Practice in any High Court
3.	High Court of Calcutta	05 Years of Practice in any High Court
4.	Subordinate Courts / Tribunals	05 Years of Practice in Subordinate Courts / Tribunals

***Cumulative experience would be counted, however, at the date of application the applicant must be practising in the Forum(s) for which empanelment is being sought.**

- 1.4. The above-mentioned period of experience shall be reckoned from the date of enrolment mentioned on the Certificate of Enrolment issued by Bar Council in case of empanelment for High Courts or Subordinate Courts/Tribunals.

[Handwritten Signature]
1576

- 1.5. For considering empanelment for the Supreme Court, generally those Advocates who are regularly practicing in Supreme Court of India including Advocates-on-Record of the Supreme Court would be considered, if they are otherwise found to be competent and suitable. However, they must possess 10 years of practice in Supreme Court. Designation as an Advocate-on-Record in Supreme Court of India or Orders/Judgments of Supreme Court noting the appearance of Advocate or Certificate of Practice would be considered as a valid proof of 10 years of practice.
- 1.6. Applicant must possess excellent communication skills, drafting skills and court craft.
- 1.7. Due weightage shall be given to Advocates having experience in handling cases of Central Public Sector Enterprises and Government Departments.

2. Mode of Application

- 2.1 Eligible applicants may send their applications in the enclosed proforma along with bio data and relevant supporting documents (self-attested scanned copies) to empanelment.legal@coalindia.in. In case the attachments are voluminous the documents may be compressed/zippped or may be shared over an online drive link. **Documents must be clear and legible. Seals/ Stamps/ Signatures/ Names/ Authorities/ Dates must be clearly visible.** Hard copies are not to be sent, unless asked for.
- 2.2 Applicants must mention the forums (Courts) where empanelment is being sought. Applicants may apply for more than one forum, if eligible. Please see 1.3 above for minimum experience of practice. However, the applicant must be practising regularly in the forum for which empanelment is being sought and must maintain a fully functional working office in the precinct of the forum.
- 2.3 Proforma for Application shall be as per 'Annexure – A'.
- 2.4 Documents Required shall be as per 'Annexure -B'.
- 2.5 Subject of the email containing the application must be- '**Application for Empanelment – (Court*)**'.

*Court(s) for which empanelment is being requested for.

3. Last Date of Receipt of Applications

- 3.1 Email containing complete application along with relevant support documents must be received on or before **10.07.2020 (05:00 PM)**.
- 3.2 Applications received after 05:00 PM, 10.07.2020 would not be considered.

4. Mode of Selection

4.1 The applications received would be scrutinized. Suitability would be adjudged on the following parameters:

- (i) Length of practice and specialization in the area of law relevant to the Company.
- (ii) List of Landmark Judgments wherein the applicant had substantial contribution.
- (iii) Proper and adequate infrastructure such as office premises, number of junior advocates, assistants, clerks and fax, mobile phone, fixed phone, internet connection etc.
- (iv) Annual income-tax return filed with the Tax Authorities for last three years



(v) Current and Past empanelment of the applicant by other organizations/establishments/regulators and especially by Public Sector Enterprises and Govt. Departments.

(vi) Notable achievements

The applications received shall be scrutinized by CIL and the decision so reached shall be final and binding. No communication would be entertained in this regard whatsoever.

5. Tenure of Empanelment

5.1 Initial empanelment would be for a period of five years from the date of receipt of acceptance of empanelment. However, the performance would be reviewed periodically and at least annually.

5.2. The tenure of empanelment may further be renewed for another three years in addition to the above at the discretion of CIL.

5.3. Notwithstanding anything mentioned in 5.1 or 5.2 above, CIL reserves the right as regards to assignment of cases and revocation of empanelment without assigning any reason.

-*-*-

A handwritten signature in black ink, followed by the date '15/6' written below it.

**APPLICATION FOR EMPANELMENT
FORMAT OF BIO DATA FOR ADVOCATE**

Applicant (Advocate/Law Firm):

Forum of Empanelment (Supreme Court/High Court of Delhi/ High Court of Calcutta):

- 1) Name:
- 2) Date of Birth: _____ Age: _____
- 3) Date of Enrolment, Name of Bar Council:
(enclose copy of enrolment certificate)
- 4) Details of Experience/ and period of practice:
- 5) Area of practice:
- 6) Specialization, if any (constitution/taxation/service etc.):
Details of a few important cases the Advocate has dealt with/handled and reported Judgment if any.:
- 7) Whether Central Govt./State Govt./PSU counsel/pleader (indicate period of empanelment):
- 8) Brief list of clients e.g. Govt./organizations/Company /PSUs:
- 9) Courts where the Advocate is regularly practicing:
(Enclose copy of Bar Association Membership Certificate, if any)
- 10) Date of enrolment as an Advocate – on – record of the Supreme Court and Registration No.:
- 11) Income Tax PAN number
- 12) Notable achievements:
- 13) A brief note on suitability for empanelment.

I declare that I have never been penalized by any bar council in any Disciplinary Proceedings. I also undertake to maintain absolute secrecy about the cases of the Company as required under the Act, Rules and Regulations thereunder.

Date:

Signature of Advocate

Office Address:

Tel. No.

Mobile No.

Fax No.

E-mail.

Residential Address

Tel. No.

Mobile No.

Fax No.

E-mail.

Adhars
/15/16

Self-attested Scanned copies of the following documents required to be submitted with application:

- i. Registration with Bar Council
- ii. Identity card issued by Bar Association / Bar Council
- iii. Registration as Advocate on Record (if applicable)
- iv. List of empanelment with other Organizations with period of empanelment
- v. Certificates in support of experience/expertise and/ or declaration on this count.
- vi. Annual Income Tax Returns filed for last three years.
- vii. An undertaking from the advocate to the effect that all information furnished by him is correct.

[Handwritten signature]
15/16